



Betty Seidel
Chairperson

Danville Election Commission

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V e r m i l i o n C o u n t y . I l l i n o i s

Charles Bostic
Vice Chairperson

MINUTES June 12, 2007

Barbara Bailey
Secretary

Call to Order

Chairperson Betty Seidel called the meeting to order at 9:05 a.m., Tuesday, June 12, 2007 in the office of the Danville Election Commission. Those in attendance were Commissioners Betty Seidel and Barbara Bailey, Executive Director Barbara Dreher, Vermilion County Board Chairman Jim McMahon and Attorney David Ryan. Commissioner Charles Bostic was absent.

Barbara Dreher
Executive Director

Approval of Agenda

Barbara Bailey moved to accept the agenda as presented. Betty Seidel seconded and concurred the motion.

Approval of the Minutes

Betty Seidel moved to accept the minutes of the May 8, 2007 meeting. Barbara Bailey seconded the motion. Motion carried.

Accounts Payable – Purchase Orders

Commissioners reviewed the purchase orders as presented and included an invoice in the amount of \$637.50 from Dukes and Ryan, Attorneys at Law. Purchase orders then totaled \$3,137.86. Motion was made by Betty Seidel to approve for payment these invoices. Barbara Bailey seconded the motion. Motion carried. Betty Seidel requested that Barbara Dreher send an additional letter to ES&S regarding the disputed invoice and to send a copy of the letter to each of the three Commissioners.

Budget Preparation

Vermilion County Board Chair Jim McMahon explained new changes in the budget process and the fact that the County is awaiting the equalized assessment evaluations to determine if cuts are necessary before proceeding with budgets. He stated that line items for travel and education should be included in office budgets. The delay in budget hearings is to achieve his goal of eliminating an increase in taxes in order to meet the budget. Betty Seidel commented that the Election Commission is under a separate rule and should be recognized as such. Mr. McMahon stated that the City of Danville has failed to financially contribute to the County for Election Commission expenses and therefore the County has been funding the Election Commission 100%. He has approached the City regarding this issue and is hoping to resolve it soon. Barbara Bailey asked if in the event the City does begin funding the Election office, would it be necessary to submit the budget to both the City and the County. Mr. McMahon said that it possibly would be advisable.

Barbara Dreher asked him to explain the new process concerning salary increases for department heads. Chairman McMahon explained that the department heads are no longer given the same percentage increase but are now on a merit basis and since Barbara Dreher is employed by the Danville Election Commissioners it is necessary that the Commissioners evaluate her work performance and request her increase by letter. After further discussion it was agreed that the three Commissioners would meet to prepare an evaluation.

Mr. McMahon also elaborated on the funds due to the County from the City of Danville and gave more detail of his research. Betty Seidel asked that Dave Ryan meet with the former Election Commission attorney, Everett Laury for an update and make a phone call to City Comptroller, Gayle Brandon regarding this matter.

Betty Seidel asked Barbara Dreher to draft the letter regarding her salary increase and E-mail it to each Commissioner.

Barbara Dreher stated that she did not have the budget typed but presented a narrative of the 2007-2008 budget for review and explained changes. She asked if the two Commissioners present would sign the budget and she would inform them of any changes to the narrative prior to presentation to the Tax and Election Committee. Both Betty Seidel and Barbara Bailey said that they would not sign until final completion and Betty Seidel asked that she E-mail a copy to each Commissioner for final review before the meeting date. Signatures can be done at that time.

Polling Places

Barbara Dreher reported that she has a new location for Precinct #8 at The Greater Christ Apostolic Church at 221 E. Fairchild Street and Precinct #9 at The Greater Shiloh Baptist Church at 609 N. Bowman. Both precincts were previously located at the Salvation Army building. Barbara said that she is still searching for a new location for Precinct #13.

Election Judge Recruitment

Barbara Dreher reported that a contract with Insight has been signed. The production cost will amount to \$475.00 and cost for 163 spots (121 spots and Insight will include an additional 42) for approximately \$1,200.00. There will be two separate commercials, one regarding the need for Election Judges and the second to encourage voters on Election Days. She is contacting several Election Judges to be a cast members and Mayor Scott Eisenhauer has agreed to narrate.

Summer Internship

Barbara Dreher stated that she has been approached by Matt Irle, a local Millikin University student to volunteer 150 hours under the school's summer internship program and that he would be starting in her office soon.

Proposal for purchase of Storage Containers

Barbara Dreher reported the final cost for new sleeves and holders to be \$1,810.65. This purchase was approved previously.

Barbara showed the Commissioners pictures and information regarding storage containers and explained their need for better transfer of materials from storage to the polling places. Discussion followed and motion was made by Barbara Bailey to purchase these units at a cost of \$1,379.48 plus shipping. Betty Seidel seconded the motion. Motion carried.

Commissioners Comments

No additional comments were offered.

Being no further business, meeting adjourned to July 10, 2007, 9:00 a.m. in the office of the Danville Election Commission.

Respectfully submitted,

Barbara Bailey, Secretary
Danville Board of Election Commission