

IN THE CIRCUIT COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
\_\_\_\_\_ COUNTY, ILLINOIS

In re the Marriage of

and

Plaintiff

Defendant

} NO. \_\_\_\_\_

**SUMMONS — DISSOLUTION OF MARRIAGE — LEGAL SEPARATION**

To the defendant:

Plaintiff has commenced action for dissolution of marriage/legal separation.

YOU ARE SUMMONED and required to file an answer in this case, or otherwise file your appearance, in the office of the clerk of this court \_\_\_\_\_,  
(Insert name of building, room number, address, including city)

Illinois, within 30 days after service of this summons, not counting the day of service. IF YOU FAIL TO DO SO, A JUDGMENT OR DECREE BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT.

**YOU ARE FURTHER NOTIFIED THAT A DISSOLUTION ACTION STAY IS IN FULL FORCE AND EFFECT UPON SERVICE OF THIS SUMMONS. THE CONDITIONS OF THE STAY ARE SET FORTH ON THE REVERSE SIDE OF THIS SUMMONS, AND ARE APPLICABLE TO THE PARTIES AS SET FORTH IN THE STATUTE.**

To the officer:

This summons must be returned by the officer or other persons to whom it was given for service, with indorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so indorsed. This summons may not be served later than 30 days after its date.

WITNESS, \_\_\_\_\_, \_\_\_\_\_.

(Seal of court)

\_\_\_\_\_  
Clerk of court

\_\_\_\_\_  
Associate Circuit Clerk—Deputy

Name  
Attorney for  
Address  
City  
Telephone

Date of service: \_\_\_\_\_, \_\_\_\_\_.  
(To be inserted by officer on copy left with defendant or other person)

**SHERIFF'S FEES**

Service and return ..... \$ \_\_\_\_\_

Miles \_\_\_\_\_

Total ..... \$ \_\_\_\_\_

Sheriff of \_\_\_\_\_ County

I certify that I served this summons on defendants as follows:

(a) — (Individual defendants—personal):

(The officer or other person making service, shall (a) identify as to sex, race and approximate age of the defendant with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of the day when the summons was left with the defendant.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) — (Individual defendants—abode):

By leaving a copy and a copy of the complaint at the usual place of abode of each individual defendant with a person of his family, of the age of 13 years or upwards, informing that person of the contents of the summons.

(The officer or other person making service, shall (a) identify as to sex, race and approximate age of the person, other than the defendant, with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of day when the summons was left with such person.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

and also by sending a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode, as follows:

Name of defendant	Mailing Address	Date of mailing
_____	_____	_____
_____	_____	_____

\_\_\_\_\_, Sheriff of \_\_\_\_\_ County

By \_\_\_\_\_, Deputy